

Set Up Notifications

Last Modified on 09/13/2024 2:42 pm CDT

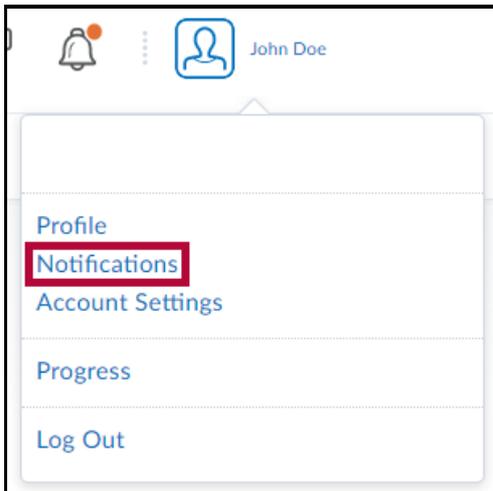
Notification settings are found in the Personal Menu. The **Personal Menu** contains links to your **Profile, Notifications, Account Settings, and Log Out**. You must set up a contact method on the Notifications page to receive instant notifications.

Access the Notifications Tool

1. Click your name on the **Minibar** to open the **Personal Menu**.

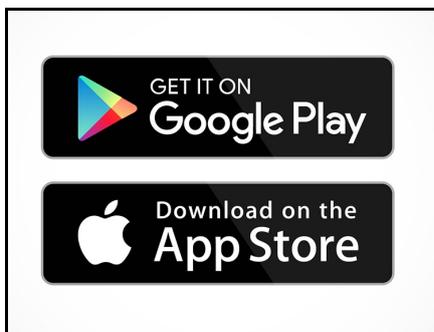


2. Click **[Notifications]** from your personal menu on the minibar.



Get the Pulse App

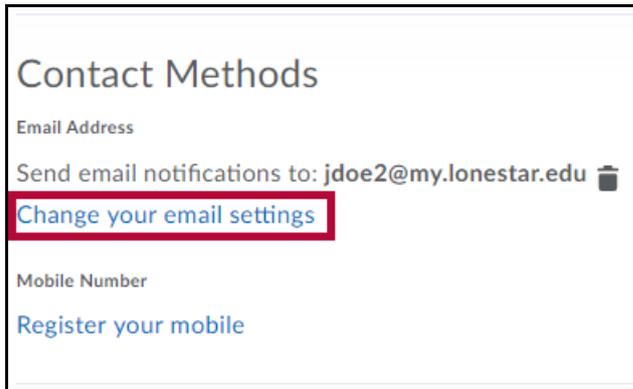
Click on the App Store or Google Play icons while using your device to download the Pulse App.



See [Use Pulse](https://vlac.lonestar.edu/help/use-pulse-app) (https://vlac.lonestar.edu/help/use-pulse-app) for more information.

Change Your Email Settings

1. Click **[Change your email settings]** under Contact Methods on the Notifications page.



Contact Methods

Email Address

Send email notifications to: jdoe2@my.lonestar.edu 

Change your email settings

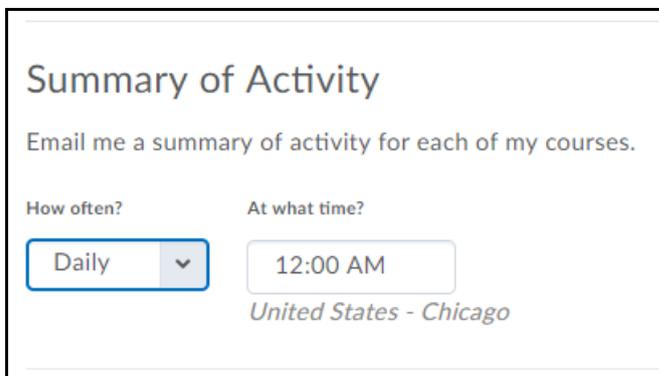
Mobile Number

Register your mobile

2. Select **[Use custom email]** and enter your email address in the text field. Click **[Save]**.
3. After you receive a registration confirmation in your email, click the confirmation link in the email.

Subscribe to a Summary of Activity

1. On the Notifications page, select the delivery frequency you want from the **How often?** drop-down list.
2. Select when you want to receive your summary from the **At what time?** drop-down list.



Summary of Activity

Email me a summary of activity for each of my courses.

How often? At what time?

Daily  12:00 AM

United States - Chicago

Subscribe to Instant Notifications

1. On the **Notifications** page, enable instant notifications for specific course activity and updates by selecting the **Email** check box to enable email notifications. When finished, click **[Save]**.

Instant Notifications Email

Activity Feed - new comments from others on a post	<input type="checkbox"/>
Activity Feed - new posts created by others	<input type="checkbox"/>
Announcements - announcement updated	<input type="checkbox"/>
Announcements - new announcement available	<input type="checkbox"/>
Assignments - assignment feedback released	<input type="checkbox"/>
Assignments - assignment feedback updated	<input type="checkbox"/>
Assignments - assignment folder due date or end date is 2 days away	<input type="checkbox"/>
Assignments - publish all feedback completion	<input type="checkbox"/>

Save

Exclude Some Courses

1. On the **Notifications** page, click the **[Manage my course exclusions]** link.

Exclude Some Courses

You currently have no courses excluded. [Manage my course exclusions](#)

2. Click the **[X]** next to the course(s) you want to stop receiving notifications from.
3. When finished, click the **[Close]** button.

Manage Course Exclusions X

Search course name

[Restore excluded courses](#)

[Blurred Course Name]	X
[Blurred Course Name]	X
Composition & Rhetoric I ENGL-1301 3040 1	X
Composition & Rhetoric I ENGL-1301 3041 1	X
[Blurred Course Name]	X

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NOTE: For a more detailed overview of excluding courses from Notifications, see [Exclude Select Courses From Notifications \(https://vlac.lonestar.edu/help/exclude-select-courses-from-notifications\)](https://vlac.lonestar.edu/help/exclude-select-courses-from-notifications).
