Join a WebEx Meeting

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When an instructor schedules a **Webex** meeting, they put a link on the **Content** page or send an email invitation with the information on how to join.

Show Video Walkthrough

Join a Meeting from D2L Content

1. Click on the [Webex link] in the content module.



- 2. The Meeting Information page appears.
 - If a meeting password is required, it should be included in the link description. Contact your instructor if you cannot find it.
 - <u>| View this video (https://youtu.be/ru85544RveA)</u> for more information about joining and navigating a Webex meeting.

Join a Meeting from an Email message

- 1. Open your invitation or registration confirmation email message and then click the link to join the meeting.
- 2. The Meeting Information page appears.
 - If a meeting password is required, it should be included in the link description. Contact your instructor if you cannot find it.
 - <u>Usew this video (https://youtu.be/ru85544RveA)</u> for more information about joining and navigating a Webex meeting.

Joining the Meeting

NOTE: If the meeting has not started, and attendees are not allowed to join before the host, the **Join Meeting** fields will be inactive.

- 1. Under **Join Meeting Now**, enter your name, email address, and the meeting password. Your email address and meeting password may be automatically populated.
- 2. Click the **[Join]** link to the meeting you want to attend. The Meeting Information page appears. Address and meeting password may be automatically populated depending on meeting and site settings.
- 3. Click [Join Now].
 - <u>| View this video (https://youtu.be/ru85544RveA)</u> for more information about joining and navigating a Webex meeting.

For more help see <u>WebEx Help Central (https://help.webex.com/en-us/landing/ld-nyw95a4-WebexMeetings)</u>.